



KSHS Quick Guide – 2017

Absences from School

Unexplained absences affect student Good Standing and attendance to extracurricular activities.

- **Provide child's name and surname, absence reason and absence date**
- Telephone 9821 9800
- Text Message to 0407 385 241
- Written Note
- Email – Katanning.shs@education.wa.edu.au

Arriving Late or Leaving Early

Students must enter/leave via Front Office. Students must sign in/out with a parent/guardian or provide written notification.

- **Provide child's name and surname, absence reason and absence date**
- Telephone 9821 9800 – for all **urgent** matters
- Text Message to 0407 385 241
- Written Note – especially helpful if student is required to leave class early as they can show their teacher and be in front office waiting for you to collect them
- Email – Katanning.shs@education.wa.edu.au

Assemblies

School assemblies are held twice a term on selected days in the school gym, parents and guardians are welcome to attend. The date and time is published in the school newsletter and on the SOBS calendar on the school website.

Breakfast Club

Breakfast Club is available for all students and located in the room opposite Room 22. Opening days are advertised in the Crier.

Canteen

The canteen is open every day and is operated by the P & C under the Healthy Foods Traffic Light System.

Contact Details

KSHS communicates important and up to date information **electronically**. Please ensure you keep us up-to-date with your **mobile telephone number** and **email address**.

- **Provide child's name**
- Telephone 9821 9800
- Written Note
- Email – Katanning.shs@education.wa.edu.au
- Website – katanningshs.wa.edu.au

Contacting your Child during School Time

For urgent matters please contact the Front Office on 9821 9800 and we will relay a message. **Please remember use of mobiles or other electronic devices at school is not permitted.**

Daily Notices

Information for students is provided every day via the 'Crier'. Notices are read out during form and are displayed, daily, in the Library.

Dress Code

KSHS uniform items are available from SportsPower, Clive Street, Katanning

- School Colours are Navy, Red and White
- Top - Year 7, 8 and 9
KSHS Navy Polo
- Top - Year 10, 11 and 12
KSHS Red Polo
- Top - Year 7 to 12
KSHS Jacket
- Bottom – Year 7 to 12
KSHS navy track pants and shorts or plain navy pants, shorts and skirts
- Under shirt – White, red or navy

Note: Hoodies, jeans, leggings/jeggings/tights are **not acceptable dress items** and may result in loss of Good Standing.

Good Standing

All students begin the year in "Good Standing". Students can lose Good Standing for repeated breaches of the school code of conduct, such as, poor behaviour, suspension or not complying with the school dress code.

Illness during the Day

Students who are ill during the day should inform their classroom teacher or report to the Nurse (on site 2-3 days per week) or Front Office. The school will then contact parent or guardian. Please remember use of mobiles or other electronic devices at school is not permitted.

Visitors

All visitors are to sign in at the front office.

Further Information

www.katanningshs.wa.edu.au

The school website is a comprehensive information source and includes the Student Information Booklet, Enrolment Information and Subject Handbooks.

For further details please do not hesitate to contact us on 9821 9800